

WUSD Technology Standards

The district maintains/repairs at no cost to the school any Dell Corporation or Apple Corporation product that meets the district's minimum standard for donated equipment.

The **Dell Desktop standard** is:

Intel® Celeron® D, Pentium® 4, or Pentium® D Dual Core processors, Windows XP Professional, with at least 1GIG MB of memory, 10/100 Network card for Ethernet connectivity, 7" OR 19" flat panel color monitor, 60 GB hard drive, CD Rom or DVD/CDRW.

The **Apple standard** is:

Mac G4 or better running OS X, with 1GIG of memory, 10/100 Network card for Ethernet connectivity, 17" OR 20" flat panel color monitor, 60GB hard drive, CD Rom or DVD/CDRW.

Printer standard is: HP or Xerox laser printers that are Ethernet ready. Color or black and white

Hardware donations are restricted to the Apple, Dell, Xerox, and Hewlett-Packard devices listed above and will follow the district's surplus cycle. Donations that do not meet these minimum standards will not be accepted.

Buildings will be responsible for the cost and purchase of:

1. Additional power needs
2. Additional network needs
3. Network hardware (if needed)
4. Facilities improvements (if needed)
5. Software licenses (if needed)

Donation of computer and/or printer equipment:

1. It must be configured to meet the district's current minimum standard as above. If the donation fails to meet the standard, the school must commit to upgrading out of building funds before accepting the donation.
2. The donation needs to be assessed by the district Technology Director. It must be in good, working condition and have all the parts to comprise a complete system.

Donation of software:

1. Donations need to include the license(s) for operation, media shipped by the publisher, and documentation.
2. It cannot be a version of software where the donor has paid for an upgrade, and wishes to donate the old version. This would be a violation of copyright agreement with the publisher.
3. The software must meet district standards for curriculum and/or must be on the approved list of district software.

Donations made at the district level:

1. Donations must meet all of the above specified donation criteria.

2. Requests to donate will go to the Coordinator of Instructional Technology.
3. A message will go to all schools outlining the specifics of the donation.
4. The interested school will then make direct contact with the donor to make all arrangements.

Procedures once donation is received:

1. Equipment must pass a hardware inspection by the district's Technology department.
2. Donations of cash exceeding \$1000.00 in value or equipment/materials exceeding \$15,000.00 in value must be approved by the school board.
3. Once the equipment is received, the school will notify the Inventory Department (Business Services) where the item will be added to the school's inventory and a district inventory tag and donation tag will be generated.